Membership Committee Charter

TYPE OF COMMITTEE:
Standing

PURPOSE:
The Membership Committee is charged with considering, reviewing, and recommending actions to implement existing and new programs and services to meet the needs of the Society’s membership and support the Society’s overall mission and strategic plan. A major goal of the committee is to identify member-centric benefits, strengthen programs, and develop new initiatives to support transitioning and young career scientists that drive member and dues revenue growth.

COMMITTEE MEMBERSHIP:
- Ideal Size: A chair, 8-10 full members, 2-3 associate members, 1 ex-officio, and liaisons as needed.
- Term Length: 1 year for associates with the potential to either continue for a second year or to be invited for a subsequent full 3-year term period. Full members may renew for a second 3-year term.
- Membership type and diversity: Committee membership is open to all member categories and is representative of the diverse community of cell biologists.
- Average Time Commitment: 10-12 hours per year.
- Approval Process: The ASCB Secretary serves as Chair. Members are approved by the ASCB Executive Committee.
- Member Expertise: Familiarity with existing ASCB member programs and services, with an interest in improving on and adding to those benefits.

RESPONSIBILITIES AND DELIVERABLES:
The committee is expected to introduce programs and services designed to recruit new members in addition to programs to retain and engage the Society’s current members. The Membership Committee will:
- Work with other ASCB committees to produce, modify, expand and strengthen programs;
- Develop new initiatives to support transitioning and young career scientists, such as the Mentor Match program;
- Ensure that the “voice of the member” continues to be heard and used to inform applicable discussions and decision-making by the Society’s leadership;
- Review membership dues, as needed;
- Develop opportunities for members to connect and collaborate throughout the year, such as the online community platform and regional scientific meeting partnership program; and
- Identify ways to ensure that the Society’s membership reflects the depth and breadth of the cell biology community, consistent with ASCB’s diversity, equity, and inclusivity policies.

**MEETINGS:**

Members participate in conference calls throughout the year and one meeting held during the annual ASCB|EMBO Meeting.